

**The Decision on deadlines for submitting the bachelor and master theses in the
academic year 2018/2019**

The Faculty Council has unanimously adopted the following

DECISION

**determining the deadlines for submitting the bachelor and master theses in the academic
year 2018/2019**

The students who wish to defend their bachelor or master theses in the academic year 2018/2019 shall meet the following deadlines:

A) UNDERGRADUATE STUDIES

1. The student shall submit a Mentor Application Form signed by the respective mentor to the Student Registry for Undergraduate and Graduates Studies (hereinafter: Student Registry) no later than **April 30, 2019**.

2. The student shall submit the first (draft) version of the bachelor thesis to the mentor, including the topic (title) of the bachelor thesis. After accepting the topic/title of the bachelor thesis, the mentor shall sign the Bachelor Thesis Topic Application Form, which the student shall submit to the Student Registry no later than **June 3, 2019**.

3. The student shall pass all prescribed examinations and meet all other study requirements by no later than **September 13, 2019**. The respective mentor shall only then sign the Report on the Bachelor Thesis, which shall be submitted to the Student Registry by no later than **September 13, 2019**.

4. The students whose Reports on Bachelor Thesis are submitted upon the deadlines above stated (September 13) will not be able to apply within the first Call for Enrollment into Graduate Studies for the academic year 2019/2020.

5. The procedures for mentor selection, completion and assessment of the bachelor theses are prescribed by the Regulations and Procedures Concerning the Bachelor Thesis at the Faculty of Economics in Rijeka adopted at the Faculty Council session as of April 18, 2016.

B) GRADUATE STUDIES

1. The student shall submit a Mentor Application Form signed by the respective mentor to the Student Registry for Undergraduate and Graduates Studies (hereinafter: Student Registry) no later than **March 8, 2019**.

2. The student shall submit the first (draft) version of the master thesis to the mentor, including the topic (title) of the master thesis. After accepting the topic/title of the bachelor thesis, the mentor shall sign the Master Thesis Topic Application Form, which the student shall submit to the Student Registry no later than **April 30, 2019**.

3. The student shall pass all prescribed examinations and meet all other study requirements by no later than **September 20, 2019**. The respective mentor shall only then sign the Report on the Master Thesis, which shall be submitted to the Student Registry, together with all other documentation prescribed by the Regulations and Procedures Concerning the Master Thesis at the Faculty of Economics, by no later than **September 20, 2019**.

4. All master thesis defenses shall be held by no later than **September 30, 2019**.

5. The procedures for mentor selection, completion and assessment of the master theses are prescribed by the Regulations and Procedures Concerning the Master Thesis at the Faculty of Economics in Rijeka adopted at the Faculty Council session as of April 18, 2016.

The bachelor and master theses that shall fail to pass the originality check or for which irregularities shall be found upon submission, shall not be found eligible for being defended in the academic year 2018/2019.

The students that shall fail to meet the abovementioned deadlines shall not be guaranteed to complete their studies within this academic year.