



## **HODOGRAM ROKOVA ZA PREDAJU ZAVRŠNIH I DIPLOMSKIH RADOVA U AKADEMSKOJ GODINI 2023./2024.**

Studenti koji žele obraniti završni ili diplomski rad u ak. god. 2023./2024. obvezni su poštovati sljedeće rokove:

### **A) ZA PRIJEDIPLOMSKI STUDIJ**

1. Do 26. travnja 2024. godine prijaviti mentora završnog rada na za to propisanom obrascu i predati Referadi za preddiplomski i diplomski studij (Obrazac za prijavu mentora).
2. Do 29. svibnja 2024. godine predati mentoru na čitanje prvu verziju završnog rada, precizirati temu (naslov) završnog rada na propisanom obrascu i predati Referadi za preddiplomski i diplomski studij (Obrazac za prijavu teme). Obrazac se može predati i nakon navedenog datuma.
3. Najkasnije do 13. rujna 2024. godine ispuniti sve ispitne obveze i predati Referadi za preddiplomski i diplomski studij ispunjeni i od mentora potpisani obrazac Izvješća o završnom radu kako bi se stekli uvjeti za upis na diplomski studij.
4. Studenti prijediplomskog studija koji Izvješće predaju poslije 13. rujna 2024. neće se moći prijaviti na prvi upisni rok na diplomski studij u 2024./2025. godini.
5. Procedure izbora mentora te prijave, izrade i ocjene završnog rada propisane su Pravilnikom o završnom radu.

### **B) ZA DIPLOMSKI STUDIJ**

1. Do 15. ožujka 2024. prijaviti mentora diplomskog rada na propisanom obrascu i predati Referadi za preddiplomski i diplomski studij (Obrazac za prijavu mentora).
2. Do 26. travnja 2024. godine predati mentoru na čitanje prvu verziju diplomskog rada te precizirati temu (naslov) diplomskog rada na propisanom obrascu i predati Referadi za preddiplomski i diplomski studij (Obrazac za prijavu teme). Obrazac se može predati i nakon navedenog datuma.
3. Najkasnije do 20. rujna 2024. godine ispuniti sve ispitne obaveze i predati Referadi za preddiplomski i diplomski studij od mentora potpisani obrazac Izvješće o diplomskom radu kao i svu ostalu dokumentaciju predviđenu Pravilnikom o diplomskom radu.
4. Sve obrane diplomskih radova moraju biti održane najkasnije do 30. rujna 2024. godine.
5. Procedure izbora mentora te prijave, izrade i ocjene diplomskog rada propisane su Pravilnikom o diplomskom radu.

Završni i diplomski radovi koji ne prođu test izvornosti ili se nakon predaje utvrde nepravilnosti, neće se razmatrati za obrane u akademskoj godini 2023./2024.

Studentima koji se ne budu pridržavali navedenih rokova, ne jamči se dovršetak studija u tekućoj akademskoj godini.

## **THE DEADLINES FOR SUBMITTING THE BACHELOR AND MASTER THESES IN THE ACADEMIC YEAR 2023/2024**

The students who wish to defend their bachelor or master theses in the academic year 2023/2024 shall meet the following deadlines:

### **A) UNDERGRADUATE STUDIES**

1. The student shall submit a Mentor Application Form signed by the respective mentor to the Student Registry for Undergraduate and Graduates Studies (hereinafter: Student Registry) no later than April 26, 2024.
2. The student shall submit the first (draft) version of the bachelor thesis to the mentor, including the topic (title) of the bachelor thesis. After accepting the topic/title of the bachelor thesis, the mentor shall sign the Bachelor Thesis Topic Application Form, which the student shall submit to the Student Registry no later than May 29, 2024.
3. The student shall pass all prescribed examinations and meet all other study requirements by no later than September 13, 2024. The respective mentor shall only then sign the Report on the Bachelor Thesis, which shall be submitted to the Student Registry by no later than September 13, 2024.
4. The students whose Reports on Bachelor Thesis are submitted upon the deadlines above stated (September 13) will not be able to apply within the first Call for Enrollment into Graduate Studies for the academic year 2024/2025.
5. The procedures for mentor selection, completion and assessment of the bachelor theses are prescribed by the Regulations and Procedures Concerning the Bachelor Thesis at the Faculty of Economics in Rijeka

### **B) GRADUATE STUDIES**

1. The student shall submit a Mentor Application Form signed by the respective mentor to the Student Registry for Undergraduate and Graduates Studies (hereinafter: Student Registry) no later than March 15, 2024.
2. The student shall submit the first (draft) version of the master thesis to the mentor, including the topic (title) of the master thesis. After accepting the topic/title of the bachelor thesis, the mentor shall sign the Master Thesis Topic Application Form, which the student shall submit to the Student Registry no later than April 26, 2024.
3. The student shall pass all prescribed examinations and meet all other study requirements by no later than September 20, 2024. The respective mentor shall only then sign the Report on the Master Thesis, which shall be submitted to the Student Registry, together with all other documentation prescribed by the Regulations and Procedures Concerning the Master Thesis at the Faculty of Economics, by no later than September 20, 2024.
4. All master thesis defenses shall be held by no later than September 30, 2024.
5. The procedures for mentor selection, completion and assessment of the master theses are prescribed by the Regulations and Procedures Concerning the Master Thesis at the Faculty of Economics in Rijeka.

The bachelor and master theses that shall fail to pass the originality check or for which irregularities shall be found upon submission, shall not be found eligible for being defended in the academic year 2023/2024.

The students that shall fail to meet the abovementioned deadlines shall not be guaranteed to complete their studies within this academic year.