Based on Article 69 of the Act on Higher Education and Scientific Activity (Official Gazette 119/2022) and Article 71 of the Statute of the University of Rijeka from March 21st, 2023, in accordance with the Decision of the Senate of the University of Rijeka (CLASS: 007-01/23-03/02, REG.NO.: 2170-137-01-23-156 from April 21st, 2023),

UNIVERSITY OF RIJEKA

issues the following

**CALL FOR APPLICATIONS**

**for enrollment into the first year of undergraduate university studies, integrated undergraduate and graduate university studies and specialist undergraduate university studies offered by the University of Rijeka and its constituents in the academic year 2023/2024**

GENERAL PART OF THE CALL[[1]](#footnote-1)

(1) This Call determines the conditions and methods of application and enrollment into the first year of undergraduate university studies, integrated undergraduate and graduate university studies and specialist undergraduate university studies offered by the University of Rijeka and its constituents in the academic year 2023/2024.

(2) Expressions used in this Competition, which have a gender meaning, are used neutrally and refer to equally on all persons.

(3) By applying, the applicants acknowledge and give their consent to the University of Rijeka and its constituents to process their personal data submitted within the application for the solely purpose of the relevant Call procedures (identification, application processing, verification of data, enrollment decision-making, feedback and publication of results). Furthermore, the applicants are informed that their personal data will be solely processed in accordance with the stated purpose and the positive regulations under the European and national laws.

(4) Applications for the entrance exam for admission to undergraduate university studies, integrated undergraduate and graduate university studies and specialist undergraduate university studies are carried out:

- electronically in the National Information System of Higher Education Applications (NISpVU) or

- directly at the higher education institution (University or its constituent).

**SUBMISSION OF APPLICATIONS FOR ENROLLMENT IN STUDIES**

**National Information System for Higher Education Applications (NISpVU)**

The application process for enrollment in undergraduate and integrated study programs takes place online through the National Information System for Applications to Higher Education Institutions (NISpVU). Applications can be accessed via the [following link](https://www.postani-student.hr/Ucenici/Prijava.aspx), and application instructions are available on the website [www.studij.hr](http://www.studij.hr) .

Overview of all study programs of the University of Rijeka and its constituents offered for enrollment in the academic year 2023/2024 are available on the website [www.postani-student.hr](http://www.postani-student.hr) by selecting the link “study programs".

**Deadlines for submitting online applications through the NISpVU system**

Applications for enrollment in studies are open:

- in the summer term - until July 19th, 2023 (13:59)

- in the autumn term - from July 21st, 2023 (at 12:00) till September 18th, 2023 (13:59)

**NUMBER OF VACANCIES**

**DECREE
on enrollment and the number of enrollment vacancies for enrollment into the first year of undergraduate university studies, integrated undergraduate and graduate university studies and specialist undergraduate university studies offered by the University of Rijeka and its constituents in the academic year 2023/2024**

**(consolidated text)**

The number of enrollment vacancies for enrollment into the first year of undergraduate university studies, integrated undergraduate and graduate university studies and specialist undergraduate university studies offered by the University of Rijeka and its constituents in the academic year 2023/2024 in terms of:

* the number of full-time students who are Croatian citizens and the citizens of the EU Member States
* the number of full-time students who are the citizens of non-EU states (foreign nationals)
* the number of part-time students

The right to enroll into a program is granted according to the points achieved within the application process and in the order of the final ranking list, until the fulfillment of entry quotas.

1) Based on the Decision of the Senate of the University of Rijeka as of April 21st, 2023 (CLASS: 007-01/23-03/02, REG.NO.: 2170-137-01-23-155 and in accordance with the Recommendation of the Rector’s Assembly as of March 23rd, 2023 (CLASS: 602-03/22-05/22, REG.NO.: 251-25-04-03/1-23-22), the right to direct enrollment to higher education institutions as full-time students outside the approved enrollment quotas, under the condition that they have passed the point threshold and have satisfied the necessary additional assessment of knowledge, competences and skills and are not already ranked within the approved quota, is given to:

* war veterans from the Croatian Homeland War
* Croatian wartime military disabled veterans (HRVI)
* children of killed, detained or missing Homeland War veterans
* children of the Croatian Homeland War defenders with a 1st degree disability (100%)
* children of the persons killed, dead or missing under the circumstances defined under Art. 6, 7 and 8 of the Act on the Protection of Military and Civilian War Invalids (Official Gazette No. 33/92, 77/92, 58/93, 2/94, 76/94, 82/01, 103/03, 148/13), hereinafter: the Act
* children of civilian war invalids whose disability occurred due to the circumstances defined under Art. 8. of the Act
* children of peace military and civilian invalids with a 1st degree disability (100%) whose disability occurred due to the circumstances defined under Art. 6, 7 and 8 of the Act.
* persons with an established 60% or higher disability.

If a higher education institution does not specify otherwise, the point threshold represents passing all the examinations that the higher education institution has set as a requirement for enrollment.

2) Applicants are required to enclose the appropriate certificates / decisions / documentation issued by the competent authorities proving their affiliation to one of the categories referred to in the above-mentioned section:

- war veterans from the Croatian Homeland War and Croatian wartime military disabled veterans shall provide proof of their status by enclosing a certificate issued after January 1st, 2005 by the competent defense office in the Republic of Croatia (according to person's residence)

- children of killed, detained or missing war veterans still listed in the records of missing Homeland War veterans and the children of the Croatian Homeland War defenders with a 1st degree disability (100%) shall provide proof of their status by enclosing a certificate issued by a competent state administration office within their local (regional) self-administration unit

- persons with an established 60% or higher disability shall provide proof of their status by enclosing a certificate issued by the Croatian Pension Insurance Institute

The number of enrollment vacancies for enrollment into the first year of undergraduate university studies, integrated undergraduate and graduate university studies and specialist undergraduate university studies offered by the University of Rijeka and its constituents in the academic year 2023/2024 is given in a table which is a constituent part of this decree.

**Number of enrollment vacancies for enrollment into the first year of undergraduate university studies, integrated undergraduate and graduate university studies and specialist undergraduate university studies offered by the University of Rijeka and its constituents in the academic year 2023/2024**

|  |  |
| --- | --- |
| **UNIVERSITY OF RIJEKA** | **NUMBER OF ENROLLMENT VACANCIES 2023/2024** |
| **CONSTITUENT/STUDY PROGRAMS** | **FULL-TIME STUDENTS (CRO/EU)** | **FULL-TIME STUDENTS (OUTSIDE EU)** | **FULL-TIME STUDENTS (CROATIAN OUTSIDE CROATIA)** | **PART- TIME STUDENTS** | **TOTAL** |
| FACULTY OF ECONOMICS AND BUSINESS | **326** | **5** | **4** | **150** | **485** |
| Integrated Undergraduate University Study in Economics | 30 | 0 | 0 | 0 | 30 |
| Undergraduate University Studies in Business Economics |  |  |  |  |  |
| Study program: Management | 48 | 0 | 2 | 0 | 50 |
| Study program: Finance  | 50 | 0 | 0 | 0 | 50 |
| Study program: Marketing | 50 | 0 | 0 | 0 | 50 |
| Study program: International Business | 50 | 0 | 0 | 0 | 50 |
| Study program: International Business (**lectures in English**) | 48 | 5 | 2 | 0 | 55 |
| Study program: Entrepreneurship | 50 | 0 | 0 | 20 | 70 |
| Study program: Entrepreneurship\* | 0 | 0 | 0 | 30 | 30 |
| Study program: Entrepreneurship (online studies) | 0 | 0 | 0 | 50 | 50 |
| Study program: Management (online studies) | 0 | 0 | 0 | 25 | 25 |
| Study program: Finance (online studies) | 0 | 0 | 0 | 25 | 25 |

\* Admission quotas for candidates who completed secondary education before 2010. Candidates apply directly to the higher education institution (outside NISpVU).

**Application to higher education institutions**

**All information on applications for classification procedures, required documentation, the classification procedures/entry examinations and enrollment into individual study programs offered at the University of Rijeka can be found under the section INDIVIDUAL FACULTY CALLS FOR APPLICATION within this Call and at the respective faculties' websites.**

Note:

All candidates shall have the right to file a complaint on the correctness of the classification process. The complaint shall be submitted to the Committee for Enrollment Procedures in writing within 24 hours of the publication of the ranking list on the respective Faculty's bulletin board. The Committee shall consider the applicant's complaint within 24 hours of its submission.

PARTICIPATION IN STUDY COSTS (TUITION)

The amount of tuition fees, the right of students to subsidize tuition costs, and the conditions and criteria for students’ participation in tuition fees in the academic year 2023/2024 are determined by the decision of the Senate (CLASS: 007-01/32-03/02, REG.NO.: 2170-137-01-23-82 from March 21st, 2023).

The amount of the tuition fee and the corresponding monetary value of one ECTS credit for studies at the University of Rijeka and of its constituents in the academic year 2023/2024 are the following:

1. **729.98 EUR** (5,500.00 HRK) which is **12.17 EUR** (91.67 HRK) **for 1 ECTS** for university studies in social sciences and humanities, vocational studies in social studies and humanities professions and for studies offered at the Faculty for Teacher Education and Cultural Studies offered by the Faculty of Humanities and Social Sciences;
2. **978.17 EUR** (7,370.00 HRK) which is **16.30 EUR** (122.83 HRK) **for 1 ECTS** for university studies in technical and biotechnical sciences and for vocational studies in technical and biotechnical professions as well as studies offered by the Department of Mathematics, Department for Physics, Department of Polytechnics, Faculty of Informatics and Digital Technologies as well as undergraduate and graduate university studies of Logopeadics.
3. **1,226.36 EUR** (9,240.00 HRK) which is **20.44 EUR** (154.00 HRK) **for 1 ECTS** for university studies in biomedicine and health or vocational studies in biomedicine and health professions as well as studies offered by the Department of Biotechnology and the Academy of Applied Arts.

**ENROLLMENT**

All information on **enrollment** into individual study programs offered at the University of Rijeka can be found under the section **INDIVIDUAL FACULTY CALLS FOR APPLICATION** and/or the respective faculties' websites.

Pursuant to the decision of the Senate as of February 21st, 2023 (CLASS: 007-01/23-03/02, REG.NO.: 2170-137-01-23-56) the enrollment costs for enrolling into the first year of studies amounts to **50,43 EUR** (380.00 HRK)**.** The enrollment fee does not cover the student's accident insurance.

ADDITIONAL INFORMATION FOR APPLICANTS

1. **The Croatian language exam (B2 level) for foreigners** is conducted by the **National Centre for External Evaluation of Education**, Damira Tomljanovića Gavrana 11, 10020 Zagre[b.](https://www.ncvvo.hr/?s=ini+jezik) The information on whether the higher education institution requires foreign nationals to pass this examination in order to enroll can be found under the section **INDIVIDUAL FACULTY CALLS FOR APPLICATION** and/or the respective faculties' websites.
2. Croatian language course for foreign students studying at the University of Rijeka

Foreign students studying at the University of Rijeka have a possibility to take Croatian language courses organized by the Rijeka School of Croatian Studies at the Faculty of Humanities and Social Sciences of the University of Rijeka, Sveučilišna avenija 4 (Campus). More detailed information can be obtained via telephone: +385(0)51/265-882, or the [Faculty of Humanities and Social Sciences website](http://rks.ffri.hr/en/testing-centre.html) or via email: nara@ffri.uniri.hr.

INDIVIDUAL FACULTY CALL FOR APPLICATION

**FACULTY OF ECONOMICS AND BUSINESS, UNIVERSITY OF RIJEKA, 51000 Rijeka, Ivana Filipovića 4, tel. + 385 51 355 111, +385 51 355 172, +385 355 173, +385 51 355 113, +385 51 355 112, fax: +385 51 675 750, IBAN: HR8623600001101586015 (to be entered under *“IBAN primatelja"),* Reference/call number - applicant's OIB (personal identification number to be entered under *“poziv na broj"),*** [**www.efri.uniri.hr**](http://www.efri.uniri.hr)

1. **ENROLLMENT REQUIREMENTS**

Undergraduate university studies may be enrolled by:

* Persons who hold a 4 year high school diploma
1. **APPLICATION**
* Each candidate can apply for 10 study programs, and the set order of the desired study programs. The candidate can change the list of priorities (add and delete studies):

- in the summer term - until July 19th, 2023 (13:59/1:59pm) or by the earlier deadline set by the higher education institution

- in the autumn term - from July 21st, 2023 (at 12:00/12:00pm) till September 18th, 2023 (13:59/1:59pm) or by the earlier deadline set by the higher education institution.

1. ENROLLMENT

Enrollment based on the results of the first classification process will be possible from July 20th, 21st and 24th, 2023 (and from September 19th to 21st, 2023 based on the results of the second classification process) in accordance with the published schedule. The schedule (order of enrollment) will be announced alongside the ranking list on the Faculty's bulletin board and on the Faculty's websit[e **www.efri.uniri.hr.**](http://www.efri.uniri.hr/)

Documentation needed for enrollment

* Registration form (available at the Faculty's front desk)
* Certificate of residence (full-time students not coming from Primorje-Gorski Kotar County)
* Two photographs 4 x 6 cm
* Payment slip confirming the payment of enrollment costs (full-time and part-time students) and tuition (full-time students enrolling the International Business program lectured in English and part-time students)

Enrollment costs

|  |  |
| --- | --- |
| **Payment for (under “Svrha uplate”)** |  **Amount (in EUR)** |
| ENROLLMENT FEE + insurance(to be paid by all part-time and full-time students) |  53.09 EUR (400.00 HRK) |
| TUITION for part-time studies |  729.98 EUR (5,500.00 HRK) |
| TUITION for full-time studies in International Business study program (lectured in English) for CRO / EU students |  1,061.78 EUR (8,000.00 HRK) |

1. INFORMATION

More detailed information on enrollment is available at the Faculty's website <https://www.efri.uniri.hr/en/enrollment_schedule__1st_year_first_time/33/21>

1. Original text of the Call is only valid and available in Croatian:

<https://uniri.hr/wp-content/uploads/2023/04/81-Natjecaj-za-upise-PDDS-2023_2024-prilog-odluci-Senata-24_4_2023.pdf> [↑](#footnote-ref-1)